

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports Administration Budget Worksheet**

County(ies): San Joaquin

Fiscal Year: 2005-06

Date: 6/27/06

	Client, Family Member and Caregiver FTEs	Total FTEs	Budgeted Expenditures
<b>A. Expenditures</b>			
<b>1. Personnel Expenditures</b>			
a. MHSAs Coordinator(s)			
b. MHSAs Support Staff			
c. Other Personnel (list below)			
_____			
_____			
_____			
iv.			
v.			
vi.			
vii.			
d. Total FTEs/Salaries	0.00	0.00	\$0
e. Employee Benefits			\$0
f. Total Personnel Expenditures			\$0
<b>2. Operating Expenditures</b>			
a. Professional Services			\$0
b. Travel and Transportation			\$0
c. General Office Expenditures			\$0
d. Rent, Utilities and Equipment			\$0
e. Other Operating Expenses (provide description in budget narrative)			\$0
f. Total Operating Expenditures			\$0
<b>3. County Allocated Administration</b>			
a. Countywide Administration (A-87)			\$0
b. Other Administration (provide description in budget narrative)			\$0
c. Total County Allocated Administration			\$0
<b>4. Total Proposed County Administration Budget</b>			
			<b>\$0</b>
<b>B. Revenues</b>			
<b>1. New Revenues</b>			
a. Medi-Cal (FFP only)			\$0
b. Other Revenue			
<b>2. Total Revenues</b>			
			<b>\$0</b>
<b>C. Start-up and One-Time Implementation Expenditures</b>			<b>\$1,285,740</b>
<b>D. Total County Administration Funding Requirements</b>			<b>\$1,285,740</b>

**COUNTY CERTIFICATION**

I HEREBY CERTIFY under penalty of perjury that I am the official responsible for the administration of Community Mental Health Services in and for said County; that I have not violated any of the provisions of Section 5891 of the Welfare and Institution C

Date: June 20, 2006

Signature *Bruce Hopperstad*  
Local Mental Health Director

Executed at San Joaquin County, California

**EXHIBIT 5b--Mental Health Services Act Community Services and Supports Staffing Detail Worksheet**

County(ies): San Joaquin Fiscal Year: 2005-06  
 Program Workplan # AD-1 Date: 3/6/2006  
 Program Workplan Name Administration Page 1 of 1  
 Type of Funding Administration Months of Operation: 12  
 Proposed Total Client Capacity of Program/Service: \_\_\_\_\_ New Program/Service or Expansion New  
 Existing Client Capacity of Program/Service: \_\_\_\_\_ Prepared by: Bruce Mahan  
 Client Capacity of Program/Service Expanded through MHSA: \_\_\_\_\_ Telephone Number: (209)468-9815

Classification	Function	Client, Fm & CG FTEs <sup>a/</sup>	Total Number of FTEs	Salary, Wages and Overtime per FTE <sup>b/</sup>	Total Salaries. and Overtime	Wages
<b>A. Current Existing Positions</b>						
<b>Total Current Existing Positions</b>		0	0			0
<b>B: New Additional Positions</b>						-
						-
						-
						-
						-
						-
						-
						-
<b>Total New Additional Positions</b>		0	0			-
<b>Program Positions</b>		0	0			-

a/ Enter the number of FTE positions that will be staffed with clients, family members or caregivers  
 b/ Include any bilingual pay supplements (if applicable). Round each amount to the nearest whole dollar.

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports Administration Budget Worksheet**

County(ies): San Joaquin

Fiscal Year: 2006-07

Date: 6/27/06

	Client, Family Member and Caregiver FTEs	Total FTEs	Budgeted Expenditures
<b>A. Expenditures</b>			
<b>1. Personnel Expenditures</b>			
a. MHSAs Coordinator(s)		1.00	\$67,662
b. MHSAs Support Staff		1.00	\$30,556
c. Other Personnel (list below)			
i. Contract Analyst		1.00	\$55,390
ii. Information System Staff		2.00	\$91,884
iii. Finance Staff		2.00	\$99,015
iv.			
v.			
vi.			
vii.			
d. Total FTEs/Salaries	0.00	7.00	\$344,507
e. Employee Benefits			\$161,918
f. Total Personnel Expenditures			\$506,425
<b>2. Operating Expenditures</b>			
a. Professional Services			\$5,000
b. Travel and Transportation			\$3,500
c. General Office Expenditures			\$45,706
d. Rent, Utilities and Equipment			\$6,000
e. Other Operating Expenses (provide description in budget narrative)			\$60,206
f. Total Operating Expenditures			\$60,206
<b>3. County Allocated Administration</b>			
a. Countywide Administration (A-87)			\$0
b. Other Administration (provide description in budget narrative)			\$0
c. Total County Allocated Administration			\$0
<b>4. Total Proposed County Administration Budget</b>			<b>\$566,631</b>
<b>B. Revenues</b>			
<b>1. New Revenues</b>			
a. Medi-Cal (FFP only)			\$114,855
b. Other Revenue			
<b>2. Total Revenues</b>			<b>\$114,855</b>
<b>C. Start-up and One-Time Implementation Expenditures</b>			<b>\$0</b>
<b>D. Total County Administration Funding Requirements</b>			<b>\$451,776</b>

**COUNTY CERTIFICATION**

I HEREBY CERTIFY under penalty of perjury that I am the official responsible for the administration of Community Mental Health Services in and for said County; that I have not violated any of the provisions of Section 5891 of the Welfare and Institution C

Date: June 20, 2006

Signature: *Bruce Hopperstad*  
Local Mental Health Director

Executed at San Joaquin County, California

**EXHIBIT 5b--Mental Health Services Act Community Services and Supports Staffing Detail Worksheet**

County(ies): San Joaquin Fiscal Year: 2006-07  
 Program Workplan # AD-1 Date: 3/6/2006  
 Program Workplan Name Administration Page 1 of 1  
 Type of Funding Administration Months of Operation: 12  
 Proposed Total Client Capacity of Program/Service: \_\_\_\_\_ New Program/Service or Expansion New  
 Existing Client Capacity of Program/Service: \_\_\_\_\_ Prepared by: Bruce Mahan  
 Client Capacity of Program/Service Expanded through MHSA: \_\_\_\_\_ Telephone Number: (209)468-9815

Classification	Function	Client, Fm & CG FTEs <sup>a/</sup>	Total Number of FTEs	Salary, Wages and Overtime per FTE <sup>b/</sup>	Total Salaries. and Overtime Wages
<b>A. Current Existing Positions</b>					
<b>Total Current Existing Positions</b>		0	0		0
<b>B: New Additional Positions</b>					
	MHSA Coordinator (Chief MH Clinician)		1	67,662	67,662
	Contract Analyst		1	55,390	55,390
	Dept. IS Analyst II		1	55,682	55,682
	Accountant Auditor III		1	57,521	57,521
	Account Technician II		1	41,494	41,494
	Sr. Office Assistant		1	30,556	30,556
	Data Tech II		1	36,202	36,202
<b>Total New Additional Positions</b>		0	7		344,507
<b>Program Positions</b>		0	7		344,507

a/ Enter the number of FTE positions that will be staffed with clients, family members or caregivers  
 b/ Include any bilingual pay supplements (if applicable). Round each amount to the nearest whole dollar.

**EXHIBIT 5c—Mental Health Services Act Community Services and Support Budget Narrative  
Administration Budget Work Plan**

**County: San Joaquin**  
**Workplan # AD-1**

**Fiscal Year: 2006-07**  
**Date: 3/10/06**

**1. Expenditures**

**a. Personnel Expenditures**

<b>i. MHSA Coordinator</b> (1FTE @ \$67,662)	\$ 67,662
<b>ii. MHSA Support Staff</b>	
1. Senior Office Assistant- (1 FTE @ \$30,556)	\$ 30,556
<b>iii. Other Personnel</b>	
1. Contract Analyst- (1 FTE @ \$55,390)	\$ 55,390
2. Dept. IS Analyst II- (1 FTE @ \$55,682)	55,682
3. Data Tech II- (1 FTE @ \$36,202)	36,202
4. Accountant Auditor III- (1 FTE @ \$57,521)	57,521
5. Account Technician II- (1 FTE @ \$41,494)	<u>41,494</u>
	\$246,289
<b>iv. Employee Benefits</b>	
1. Benefits calculated at 47% for employees	<u>\$161,918</u>
<b>v. Total Personnel Expenditures</b>	<b><u>\$506,425</u></b>

**b. Operating Expenditures**

<b>i. Travel and Transportation</b>	
1. Staff mileage reimbursements and county motor pool costs based on past history	\$ 5,000
<b>ii. General Office Expenditures</b>	
1. Office supplies, printing, small equipment	\$ 3,500
<b>iii. Rent, Utilities and Equipment</b>	
1. New space rent and utilities, and copier based on past history	\$ 45,706
<b>iv. Other operating Expenses</b>	
1. Communication and data line charges	<u>\$ 6,000</u>
<b>v. Total Operating Expenditures</b>	<u>\$ 60,206</u>

**c. County Allocated Administration**

**d. Total Proposed County Administration Budget** **\$566,631**

**2. Revenues**

**a. New Revenues**

<b>i. Medi-Cal (FFP only)</b>	\$114,855
<b>ii. State General Funds –EPSDT</b>	
<b>iii. Total New Revenue</b>	<b><u>\$114,855</u></b>

**b. Total Revenues**

**\$114,855**

**3. One-Time CSS Funding Expenditures**

**4. Total Funding Requirements** **\$451,776**

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports Administration Budget Worksheet**

County(ies): San Joaquin

Fiscal Year: 2007-08

Date: 6/27/06

	Client, Family Member and Caregiver FTEs	Total FTEs	Budgeted Expenditures
<b>A. Expenditures</b>			
<b>1. Personnel Expenditures</b>			
a. MHSa Coordinator(s)		1.00	\$71,045
b. MHSa Support Staff		1.00	\$32,084
c. Other Personnel (list below)			
i. Contract Analyst		1.00	\$58,160
ii. Information System Staff		2.00	\$96,478
iii. Finance Staff		2.00	\$103,966
iv.			
v.			
vi.			
vii.			
d. Total FTEs/Salaries	0.00	7.00	\$361,733
e. Employee Benefits			\$170,015
f. Total Personnel Expenditures			\$531,748
<b>2. Operating Expenditures</b>			
a. Professional Services			\$5,000
b. Travel and Transportation			\$5,200
c. General Office Expenditures			\$46,206
d. Rent, Utilities and Equipment			\$6,500
e. Other Operating Expenses (provide description in budget narrative)			\$62,906
f. Total Operating Expenditures			\$62,906
<b>3. County Allocated Administration</b>			
a. Countywide Administration (A-87)			\$0
b. Other Administration (provide description in budget narrative)			\$0
c. Total County Allocated Administration			\$0
<b>4. Total Proposed County Administration Budget</b>			<b>\$594,654</b>
<b>B. Revenues</b>			
<b>1. New Revenues</b>			
a. Medi-Cal (FFP only)			\$156,733
b. Other Revenue			
<b>2. Total Revenues</b>			<b>\$156,733</b>
<b>C. Start-up and One-Time Implementation Expenditures</b>			<b>\$0</b>
<b>D. Total County Administration Funding Requirements</b>			<b>\$437,921</b>

**COUNTY CERTIFICATION**

I HEREBY CERTIFY under penalty of perjury that I am the official responsible for the administration of Community Mental Health Services in and for said County; that I have not violated any of the provisions of Section 5891 of the Welfare and Institution C

Date: June 20, 2006

Signature *Bruce Hopperstad*

Local Mental Health Director

Executed at San Joaquin County, California

**EXHIBIT 5b--Mental Health Services Act Community Services and Supports Staffing Detail Worksheet**

County(ies): San Joaquin Fiscal Year: 2007-08  
 Program Workplan # AD-1 Date: 3/6/2006  
 Program Workplan Name Administration Page 1 of 1  
 Type of Funding Administration Months of Operation: 12  
 Proposed Total Client Capacity of Program/Service: \_\_\_\_\_ New Program/Service or Expansion New  
 Existing Client Capacity of Program/Service: \_\_\_\_\_ Prepared by: Bruce Mahan  
 Client Capacity of Program/Service Expanded through MHSA: \_\_\_\_\_ Telephone Number: (209)468-9815

Classification	Function	Client, Fm & CG FTEs <sup>a/</sup>	Total Number of FTEs	Salary, Wages and Overtime per FTE <sup>b/</sup>	Total Salaries. and Overtime Wages
<b>A. Current Existing Positions</b>					
<b>Total Current Existing Positions</b>		0	0		0
<b>B: New Additional Positions</b>					
	MHSA Coordinator (Chief MH Clinician)		1	71,045	71,045
	Contract Analyst		1	58,160	58,160
	Dept. IS Analyst II		1	58,466	58,466
	Accountant Auditor III		1	60,397	60,397
	Account Technician II		1	43,569	43,569
	Sr. Office Assistant		1	32,084	32,084
	Data Tech II		1	38,012	38,012
<b>Total New Additional Positions</b>		0	7		361,732
<b>Program Positions</b>		0	7		361,732

a/ Enter the number of FTE positions that will be staffed with clients, family members or caregivers  
 b/ Include any bilingual pay supplements (if applicable). Round each amount to the nearest whole dollar.

**EXHIBIT 5c—Mental Health Services Act Community Services and Support Budget Narrative  
Administration Budget Work Plan**

**County: San Joaquin**  
**Work plan # AD-1**

**Fiscal Year: 2007-08**  
**Date: 3/10/06**

**1. Expenditures**

**a. Personnel Expenditures (Includes a 5% COLA)**

<b>i. MHSA Coordinator (1FTE @ \$71,045)</b>	\$ 71,045
<b>ii. MHSA Support Staff</b>	
1. Senior Office Assistant-(1 FTE @ \$32,084)	\$ 32,084
<b>iii. Other Personnel</b>	
1. Contract Analyst-(1 FTE @ \$58,160)	\$ 58,160
2. Dept. IS Analyst II-(1 FTE @ \$58,466)	58,466
3. Data Tech II-(1 FTE @ \$38,012)	38,012
4. Accountant Auditor III-(1 FTE @ \$60,397)	60,397
5. Account Technician II-(1 FTE @ \$43,569)	<u>43,569</u>
	\$258,604
<b>iv. Employee Benefits</b>	
1. Benefits calculated at 47% for employees	<u>\$170,015</u>
<b>v. Total Personnel Expenditures</b>	<b><u>\$531,748</u></b>

**b. Operating Expenditures**

<b>i. Travel and Transportation</b>	
1. Staff mileage reimbursements and county motor pool costs based on past history	\$ 5,000
<b>ii. General Office Expenditures</b>	
1. Office supplies, printing, small equipment	\$ 5,200
<b>iii. Rent, Utilities and Equipment</b>	
1. New space rent and utilities, and copier based on past history with a 1% COLA	\$ 46,206
<b>iv. Other operating Expenses</b>	
1. Communication and data line charges	<u>\$ 6,500</u>
<b>v. Total Operating Expenditures</b>	<u>\$ 62,906</u>

**c. County Allocated Administration**

**d. Total Proposed County Administration Budget** **\$594,654**

**2. Revenues**

**a. New Revenues**

<b>i. Medi-Cal (FFP only)</b>	\$156,733
<b>ii. State General Funds –EPSDT</b>	
<b>iii. Total New Revenue</b>	<b><u>\$156,733</u></b>

**b. Total Revenues**

**\$156,733**

**3. One-Time CSS Funding Expenditures**

**4. Total Funding Requirements** **\$437,921**